

Application for Relieving Order

To

Dated:

The.....

.....

.....

Sub: Application for relieving orders- Reg.

Ref: 1. GO Ms.No.05 SCHOOL EDUCATION (Ser.II) DEPARTMENT, dt: 25.01.2023
2.Govt. memo,No. 565/Ser.II-A1/2023, dt.01.09.2023,
3.C&DSE,Telangana,Hyd Rc.No. 565/Trans/Ser.IV/2022,dt.01.09.2023
4. GO.Ms No. 26 school education (ser.II) dept., dt.13.09.2023.
5.Proceedings of the DEO_____, Proc.Rc.No _____,
Date:_____

As per subject cited above , Iam.....

Emp ID:, working as SA () ,at

to submitting that, through the reference 4th cited,I transfered to

,Mandal:..... district with instructions to join immediately .

Therefore, I am requesting you that today i.e. dt. please relieve me to
join at new place. Please consider.

Thanking you sir..

Yours faithfully

Teachers Relieving Order

**PROCEEDINGS OF THE HEADMASTER, ZPHS.....,
.....MANDAL, DISTRICT.**

Present:

Procs. No.....

Dated:

Sub: Education – Teachers Transfers– Relieving report of Sri/Smt

....., SA (),.....,

Mandal transferred to,

MandalOrders - Issued - Reg

- Ref: 1. GO Ms.No.05 SCHOOL EDUCATION (Ser.II) DEPARTMENT, dt: 25.01.2023
2.Govt. memo,No. 565/Ser.II-A1/2023, dt.01.09.2023,
3.C&DSE,Telangana,Hyd Rc.No. 565/Trans/Ser.IV/2022,dt.01.09.2023
4. GO.Ms No. 26 school education (ser.II) dept., dt.13.09.2023.
5.Proceedings of the DEO , Proc.Rc.No ,
Date:.....
6. Application of the individual.

In pursuance of the proceedings issued in the reference 4th cited Sri/Smt

.....,SA (),Mandal.....,

..... district has been transferred to,

Mandal district during Teachers Transfers Web
Counseling, held in September,2023.

In view of the above references of instructions, is here by relieved the Sri/Smt
....., SA (),....., Mandal.....,
..... district on AN, with instructions to report to the concerned
school immediately.

Signature of the Headmaster

Copy To

- 1.The Individual concerned
2. the DEO.....
3. the Sub-Treasury Officer concerned

Application for Joining orders

To,
The.....
.....

Dated:

Sub: Application for Joining orders- Reg.

- Ref: 1. GO Ms.No.05 SCHOOL EDUCATION (Ser.II) DEPARTMENT, dt: 25.01.2023
2.Govt. memo,No. 565/Ser.II-A1/2023, dt.01.09.2023,
3.C&DSE,Telangana,Hyd Rc.No. 565/Trans/Ser.IV/2022,dt.01.09.2023
4. GO.Ms No. 26 school education (ser.II) dept., dt.13.09.2023.
5.Proceedings of the DEO,....., Proc.Rc.No,
Date:.....
6.Relieving order of Headmaster, ZPHS, Proc.No
....., dt. .10.2023

As per subject cited above , Iam.....
Emp ID:,working as SA () ,at to submitting that,
through the reference 4th cited,I transfered to ,
Mandal:.....,istrict with instructions to join immediately.

Therefore, I am reporting to join in my transferd place i.e ,
Mandal:.....,please give me permission to join in this school .

Thanking you sir,

Yours faithfully

Enclosers:

1. *Transfer order copy*
2. *Relieving order copy*

Teacher's Joining orders

PROCEEDINGS OF THE MANDAL EDUCATIONAL OFFICER

.....MANDAL,..... DISTRICT.

Present:

Procs. No.....

Dated:

Sub: TESS – Sri/smtSA () working at
..... is transferred to ZPHS, Mandal
..... Joining –orders- Reg.

- Ref: 1. GO Ms.No.05 SCHOOL EDUCATION (Ser.II) DEPARTMENT, dt: 25.01.2023
2.Govt. memo,No. 565/Ser.II-A1/2023, dt.01.09.2023,
3.C&DSE,Telangana,Hyd Rc.No. 565/Trans/Ser.IV/2022,dt.01.09.2023
4. GO.Ms No. 26 school education (ser.II) dept., dt.13.09.2023.
5.Proceedings of the DEO..... , Proc.Rc.No
Date:.....
6.Relieving order of Headmaster, ZPHS
Proc.No....., Date:.....
7. Application of individual.

As per above subject and ref.4th & 5th cited,sri/smt.....,
SA () has been transferred to mandal.....
and relieved from previous school on dt..... A/N.

In view of the above references of instructions, is here by permitted to join duty
of Sri/Smt ,Mandal
....., on F/N.and instructed to submit the report concerned
office immediately.

Signature of the MEO

Copy to,

1. The DEO.....
2. The Headmaster, ZPHS.....
3. The STO concerned.